

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES**

SEPTEMBER 11, 2025 5:15 PM LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE

PRESENT:

BOE Members: Lucinda Collier, Tina Reed, John Boogaard, Casie DeWispelaere, Linda Eygnor, Travis Kerr, Lesley Haffner

Student Representative: Marcus Haffner

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 19 students, staff and guests

Prior to the BOE meeting there was a public hearing held at 5:00p.m. regarding the District Safety Plan. The Hearing closed at 5:12. There were no public comments.

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 5:12p.m.

Approval of the Agenda:

Motion for approval was made by Lesley Haffner and seconded by Travis Kerr with the motion approved 7-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of September 11, 2025.

EXECUTIVE SESSION:

A motion was requested to enter executive session to discuss the employment history of a specific employees.

The motion was made by Tina Reed and seconded by John Boogaard with motion approved 7-0.

Time entered: 5:14p.m.

Return to regular session at 5:36p.m.

2. Presentations:

- Summer Program Presentation – Lindsey Roberts & Patty Weber
 - Ms. Roberts and Ms. Weber highlighted the NRWE Summer Academy, NRWMS Summer LIFT Program, Cougar Success Week and the NRWHS Academic Summer School and answered questions.
- Welcome to the 2025-2026 School Year – Michael Pullen
 - Mr. Pullen welcomed everyone to the 2025-2026 School Year.
- High School and NRWE Math Committee Update – Math Committee
 - Ms. Haak, Ms. Sinclair and Mr. Stopka along with the Math Committee members provide and update on Why Focus on Math and answered questions.

3. Reports and Correspondence: - The Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
 - Elementary School – Casie DeWispelaere
 - Middle School - Lesley Haffner
 - High School – Travis Kerr
 - Cougar Ops – John Boogaard

- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- District Safety Committee - Travis Kerr
- Audit Committee – Travis Kerr
- Handbook Committee – Linda Eygnor
- Communications Committee – Tina Reed
- Personnel & Negotiations Committee – John Boogaard
- Policy Committee – Lesley Haffner
- Student Representative – Marcus Haffner

4. Public Access to the Board:

- No one addressed the Board of Education.

5. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Linda Eygnor and seconded by Travis Kerr with the motion approved 7-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of August 28, 2025.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated July 28, August 11, 12, 14, 18, 25, 26, 2025; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

14768	15123	15102	14858	14879	14890	13685	15210	14916	15201
14019	15286	15154	15206	14884					
IEP Amendments:									
13010									

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Donation to the District

Fleischmann's Vinegar has donated school supplies to the District valued at approximately \$450.00.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the donation of school supplies from Fleischmann's Vinegar.

e. Donation to the District

Rochester Regional Health has donated school supplies to the District valued at approximately \$450.00.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the donation of school supplies from Rochester Regional Health.

f. Approve District-Wide School Safety Plan and Building-Level Emergency Response Plans**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the comprehensive School Safety Plan and Building Level School Emergency Response Plans for the 2025-2026 school year.

g. Personnel Items:1. Letter of Resignation for purpose of Retirement – Cary Cornell Merritt**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, for purpose of retirement, from Cary Cornell Merritt as a Teacher, effective January 30, 2026.

2. Letter of Resignation – Kurt Laird**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Kurt Laird as Girls JV Volleyball Coach, effective September 4, 2025.

3. Appoint Healthy Reward Ambassadors**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Nick Wojciek as the Healthy Reward Ambassador for the 2025-2026 school year at a stipend of \$400.00.

4. Appoint Wellness Coordinator – Jamie Smith-Bundy**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Jamie Smith-Bundy as the Wellness Coordinator for the 2025-2026 school year at the stipend of \$2,000.

5. Academic and Enrichment Summer Program Appointments**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from July 1, 2025 through August 27, 2025 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Kristy Rigby	Grant Program Teacher	\$43.02/hr.
Cathy LaValley	Grant Program Teacher	\$43.02/hr.
Charles Furletti	Grant Program Teacher	\$43.02/hr.
Zachary Norris	Grant Program Teacher	\$43.02/hr.

6. Coaching and Athletic Department Appointments

arc Blankenberg recommends the following individuals to fill coaching positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law, approves the following coaching appointments for the 2025-26 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Boys Volleyball Coach	Modified	Adam Bishop	1	1	\$2,144
Girls Volleyball Coach	JV	Hannah DeCracker	1	1	\$2,766

7. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2025-2026 school year.

Danielle Johnson	Jennifer Sutton	Kimberly Parks Cameron	Erin Wanek
Shelly Mastrangelo	Mallory Shultz	Stephanie Drollette	Alicia DiLella
Hannah Waterman	Rebecca Hokanson	Clinton Coon	Samantha Coon
Allison Denk	Moriah Green	Tracy VanFleet	Samantha Ciaramella
Samantha Gardner	Kalah Whitcomb	Marlee Lillie	Damon Hunter
Nicole Smith			

6. Items requiring a roll call vote:

A motion for approval of Item #1 is made by Tina Reed and seconded by John Boogaard with the motion approved 7-0.

1. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2025-2026 school year.

Travis Kerr Jennifer Kerr

Lucinda Collier	Voting	<u> x </u> yes	<u> </u> no
Tina Reed	Voting	<u> x </u> yes	<u> </u> no
John Boogaard	Voting	<u> x </u> yes	<u> </u> no
Casie DeWispelaere	Voting	<u> x </u> yes	<u> </u> no
Linda Eygnor	Voting	<u> x </u> yes	<u> </u> no
Lesley Haffner	Voting	<u> x </u> yes	<u> </u> no
Travis Kerr	Voting	abstained	

A motion for approval of Item #2 is made by Tina Reed and seconded by Travis Kerr with the motion approved 7-0.

2. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2025-2026 school year.

Lesley Haffner

Lucinda Collier	Voting	<u> x </u> yes	<u> </u> no
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Tina Reed	Voting	<u> x </u> yes	<u> </u> no
John Boogaard	Voting	<u> x </u> yes	<u> </u> no
Casie DeWispelaere	Voting	<u> x </u> yes	<u> </u> no
Linda Eygnor	Voting	<u> x </u> yes	<u> </u> no
Lesley Haffner	Voting	<u>abstained</u>	
Travis Kerr	Voting	<u> x </u> yes	<u> </u> no

7. ***Award Bids***

A motion for approval of items as listed under Award Bids is made by John Boogaard and seconded by Linda Eygnor with the motion approved 7-0.

1. Award Bid for General Construction Contract

It is the recommendation of our Construction Managers, DGA Builders, to award the General Construction Contract to Holdsworth Klimowski Construction per the August 12, 2025 Bid Opening in the following amounts:

\$4,213,000.00 Base Bid

RESOLUTION

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows.

Bidder	Items	Amount
Holdsworth Klimowski Construction	2023 CIP – General Construction Contract	Base Bid \$4,213,000.00
		TOTAL \$4,213,000.00

2. Award Bid for Abatement Contract

It is the recommendation of our Construction Managers, DGA Builders, to award the Abatement Contract to Rock Environmental, Inc. per the August 12, 2025 Bid Opening in the following amounts:

\$983,714.00 Base Bid

RESOLUTION

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows.

Bidder	Items	Amount
Rock Environmental, Inc.	2023 CIP – Abatement Contract	Base Bid \$983,714.00
		TOTAL \$983,714.00

3. Award Bid for Electrical Contract

It is the recommendation of our Construction Managers, DGA Builders, to award the Electrical Contract to Hewitt Young Electric, LLC. per the August 12, 2025 Bid Opening in the following amounts:

\$1,877,000.00 Base Bid

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows.

4. Award Bid for Site Contract

\$1,945,940.00 Base Bid

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows.

Board Member Requests/Comments/Discussion:

- ## Good News:

- Informational Items:**

- Adjournment:

Motion for approval was made by Lesley Haffner and seconded by Travis Kerr with motion approved 7-0.

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Tina St. John

Tina St. John, Clerk of the Board of Education